

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Citizen Service Center TEL: 82-6240 FAX: 0854-83-9952**

Mr.Yoshio Yatsuka

Requester Address:

Name:

Contact: (        )        -

## Booking Request

Seniors

Adult

Others

### Booking Detail

<b>Date</b>		<b>People Quantity</b>	
<b>Name of Association</b>		<b>Men</b>	
<b>Responsible</b>		<b>Women</b>	
<b>Reason</b>	Meeting - Practicing classes - Training		

To use the room for "Selling, Comercial, Religion, Specific associations, Private events , Meeting that people should pay monthly payment may be charged fee. In this case, please use next door Community Center.  
Private reservation or Students: Prohibited

Floor	Rooms	Time	Others	Capacity
3	Meeting	From                      to	Air conditioning - September Heater Dezember - March	50
3	Meeting	From                      to		15
3	Search	From                      to		30
3	Kitchen	From                      to		15
		It is prohibited to use during the weekend and on holidays		
		*Bring your detergent and cloth to use Kitchen and Tea room		
3	Tatami	From                      to	Air conditioning - September Heater Dezember - March	12
2	Multiuse	From                      to		25
2	Art	From                      to		10
Outdoor	Ceramic Oven	From                      to	Does not have	

Attention

\*Come to the reception before using the room to take the Check-list

\*Do not forget to turn off the air conditioning and heater (Limited period)

\*Organize yourself to finish your meeting, organize and clean up the room during your booking time

\*Bring home your personal itens and garbage

\*If the Request form is not given to us, your booking can be cancelled

